

**Union County TEAMS Charter School
Plainfield, NJ
Board of Trustees Meeting Agenda
Thursday, December 16, 2021**

Union County T.E.A.M.S. Charter School
And
High School/College Leadership Academy

**Time: *Executive Session: 7:00 -7:15pm*
*Public Session: 7:30-8:30pm***

Location: Meeting via Remote, in Accordance with Current State Laws and Regulations; any member of the public wishing to participate in the Public Session should contact the Board Secretary at: otisarichardson@verizon.net

Board of Trustees

Mr. Clarence Beverly, President
Mr. Reggie Piggee, Vice-President
Mr. Leroy Canady
Mr. Bruce Williams
Mr. Lafayette Little-Avant

Mrs. Sheila L. Thorpe, Executive Director/Founder
Dr. Otis A. Richardson, Ph.D., Business Administrator
Mrs. Emma Johnson, CISA - Treasurer
Mr. Joseph Wenzel, Esq.- Board Attorney

- I. Call Meeting to Order
- II. Pledge of Allegiance
- III. Roll Call
- IV. Welcome

Welcome to a Business Meeting of the Union County TEAMS Charter School Board of Trustees. It is our hope that you will find the meeting both informative and interesting. We thank you for taking time to attend and be a part of this session. Please be advised that this and all meetings of the Board of Trustees are open to the media and public, consistent with the Open Public Meetings Act (Ch. 231 Laws of 1975), and that the advance notice required therein has been provided.

Approval of Minutes

Approve minutes of November 18, 2021

Roll Call Vote Required

I. STATE OF THE SCHOOL

Executive Director's Update

II. PERSONNEL

1. Resignation of Staff Member

The Executive Director/Founder recommends, and I so move the acceptance of the resignation of English Teacher (Pia LaRosa), whose name is on file with the Board Secretary. According to the staffer, she is resigning, effective 12/31/2021, in order to care for her mom and be closer to home.

Roll Call Vote Required

2. New Hires

The Executive Director/ Founder recommends, and I so move approval of the following two new hires at the salary determined. Start date is December 17, 2021, through June 30, 2022.

Name	Position	Salary
Joel Douglas	Custodian/Maintenance	Step 6/Cust. -\$33,087
Quincy Frederick	Instructional Assistant	Step 2/Inst. Aide - \$30,567

*Funding will be provided via appropriation from **ARP ESSER II and ESSER III 2020-2024** Federal Grant programs.*

Roll Call Vote Required

III. SCHOOL OPERATION

1. Agreement to Provide Professional COVID-19 Testing Services

The Business Administrator recommends, and I so move, approval of **Agreement to Provide Professional Services** between **UCTCS** and **Faith Family Health Care**, in accordance with the **Scope of Services** set forth in subject attachment forwarded to BOT on 12/7/2021.

*Funding will be provided via appropriation from **ARP ESSER II and ESSER III 2020-2024** Federal Grant programs.*

Roll Call Vote Required

2. RFP Human Resources

The Business Administrator recommends, and I so move, approval for reissuance of RFP for HR Consultant to provide needed services in this realm and relieve the Executive Director who current doubles in the role as Principal and Director of Professional Development.

Roll Call Vote Required

3. Appointment of New Member to Board of Trustees

The Board President recommends, and I so move, appointment of Mr. Frank J. Davis to membership on the Union County TEAMS Charter School Board of Trustees, effective December 17, 2021.

Roll Call Vote Required

IV. FINANCE

Finance Report

The Business Administrator recommends, and I so move, adoption of the following financial reports:

- Secretary's Report for Period Ending 11/30/2021
- Treasurer's Report for Period Ending 11/30/2021
- Accounts Payable /Vendor Payments Report for 11/01/2021 thru 11/30/2021
- Payroll Reports for 11/01/2021 thru 11/30/2021

Roll Call Vote Required

Closing

Adjournment